ADMINISTRATORS COUNCIL

Meeting of Wednesday, July 29, 2020

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 a.m., via Zoom. Participating in the video conference were: Kahele Dukelow; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. COVID-19. Denise Cohen led a discussion regarding the status of COVID-19 in the community. She reported on the rise in confirmed cases and the percentage of positive COVID tests in Hawaiʻi. The Council discussed the possibility of having instructors discuss COVID-related preventive measures with their students. Chancellor Hokoana noted that UHMC Is not part of the “bubble” being considered for incoming out-of-state students. All such students attending UHMC would therefore be subject to 14-day quarantine. Paul Kailiponi has identified 99 out-of-state students currently registered at UHMC for Fall 2020. Denise said that COVID test results can take up to 7-10 days. Chancellor Hokoana discussed the establishment of a small COVID-19 task force to monitor events and conditions on campus.
3. Nursing Program Fees. Chancellor Hokoana discussed the possibility of increasing the Nursing program fee to $15, which would be effective Spring 2021.
4. Student Screening Protocols. Chancellor Hokoana discussed campus COVID-19 screening protocols, including a UH System screening app under development, and how to route “yes” responses to screening survey questions. The Council also discussed campus COVID posters. The Council discussed CTAHR program activity on campus (e.g., 4-H) and at the Molokai Farm, and possible restrictions on CTAHR activities.
5. UH Budget. Chancellor Hokoana discussed budget reduction proposals. It was noted that UH Foundation has laid off a number of campus development officers.
6. Classroom Cleaning. The Council discussed the cleaning of classrooms and restrooms.
7. Student Affairs. Debra Nakama reported that Vice Chancellors of Student Affairs have been discussing new Title IX regulations and COVID-19 procedures and safety and screening protocols. Debra also reported that she is reviewing a modified work schedule for Financial Aid.
8. ELWD. Karen Hanada reported that ELWD is collaborating with others to reduce costs and share resources.
9. Student Clubs. The Council discussed health and safety matters of concern from campus personnel regarding recently announced student club events.
10. Administrative Affairs. David Tamanaha reported that the parking lot resurfacing project is going out to bid soon. Work will be scheduled during the academic year. A/C work will also be occurring. On Saturday, Ka Ipu Kukui will be holding a small graduation ceremony in ʻIke Leʻa. David also reported that he has met with O&M personnel regarding the elimination of certain vacant positions due to budget constraints.
11. Enrollment. Enrollment is currently down 9.9% by headcount. Debra Nakama reported that parents concerned about conditions within the DOE are enrolling their children in Early College.
12. Hana Education Center. David Tamanaha reported that the County may keep the Hana Community Center closed till September. Chancellor Hokoana will issue a letter to the Director of Parks and Recreation regarding Hana Education Center use of, and access to, the facility.
13. Next Meeting. The next meeting of the Council will be on Tuesday, August 4, 2020.